



## JOB DESCRIPTION

<b>Role</b>	<b>Director of Infrastructure</b>
<b>Reports to</b>	<b>Chief Executive</b>

### Context

The Combined Authority is a new organisation, established in March 2017, with a vision to make Cambridgeshire & Peterborough the leading **place in the world to learn, live and work**.

A lean, agile and effective organisation, we focus on delivering key ambitions for the Combined Authority which include:

- ) doubling the size of the local economy
- ) accelerating house building rates to meet local and UK need
- ) delivering outstanding connectivity - transport and digital
- ) supporting businesses to achieve significant growth
- ) providing the UK's most technically skilled workforce
- ) expanding international trade
- ) transforming public service delivery

To bring these plans to life we are making a number of key strategic appointments.

### Job Purpose

Shape and develop strategic infrastructure, transport and housing programmes. Ensure that they meet the Combined Authority's vision, key plans and priorities. Commission and oversee the accelerated delivery of all approved projects.

### Core Focus





## Key Responsibilities

- ) Lead the development and implementation of the Combined Authority's Local Transport Plan and Housing strategy.
- ) Head the development and implementation of Energy, Water and Digital strategies for the region.
- ) Develop the business cases for strategic infrastructure schemes and support the securing of appropriate finance for their delivery.
- ) Commission the delivery of strategic transport and infrastructure schemes – identifying and working with appropriate delivery partners.
- ) Work with partners to identify and develop transport, housing and digital programmes for the short and medium term which will have the greatest impact for the region.
- ) Design and implement a new model to take responsibility for the transport system in the area.

## Partnerships

Work in partnership with business and the private sector, and with national and local public sector organisations to deliver the region's infrastructure ambitions, including:

- ) Employers and representative groups in key sectors and clusters in the region and beyond.
- ) National Government - developing productive relationships that work for the region with national agencies and departments including Department for Transport and Homes England.
- ) Local Public Service Organisations – including Local Authorities, Health, Police and Fire within the area, managing partnerships supported by a shared strategic agenda.
- ) Universities, Colleges and other training and skills providers.

## Core Director Responsibilities

- ) Lead the development of strategy, policy and planning.
- ) Oversee delivery of key parts of the Combined Authority 4 Year Plan – commissioning activity and/or working with lead partners.
- ) Ensure adherence to Combined Authority's Assurance Framework in all programmes and activity.
- ) Lead a focused and high performing team, regularly reporting on outcomes, outputs and delivery.
- ) Act as an ambassador for the Combined Authority on appropriate internal and external bodies and at relevant committees and meetings.
- ) Provide direct support to the Mayor, Combined Authority Board and Business Board Directors.



## Person Specification

### Leadership Behaviours

- J Expansive, creative business thinker – thinks outside ‘tried and tested’ models or approaches
- J Exceptional communicator and relationship-builder that generates confidence in colleagues, members and senior business stakeholders
- J Strong political awareness – able to assimilate and navigate political context with skill
- J Highly adaptable - to changing circumstances and demands
- J Collaborative – works productively with peers, team and others
- J Motivated – driven by personal and organisational achievement

### Qualifications and Knowledge

- J Strategic understanding of infrastructure – transport, housing, digital and energy including international policies and best practice
- J Business Case development for major programmes
- J Knowledge of key features of successful delivery of strategic infrastructure
- J Demonstrable track record of commissioning programme delivery and commercial contracts
- J Understanding of the region’s infrastructure would be desirable
- J Degree level or equivalent standard of general education

### Experience

- J Successful track record at senior management level within an organisation of comparable scope and complexity
- J Proven track record in the formulation and delivery of programmes in an organisation of comparable scope and complexity
- J Proven track record and demonstrable credibility in developing strong, productive partnerships and relationships
- J Significant experience and demonstrable success in delivering growth
- J A successful track record of engaging effectively with others at a senior level and building productive partnerships with key stakeholders.
- J Understanding of key local government politics, political structures and culture

### Political Restriction

This post is politically restricted under the Local Government and Housing Act 1989, as amended by the Local Democracy, Economic Development and Construction Act 2009 and the post holder may not have any active political role either in or outside of work.